

DPC – Minutes- July 26, 2008

SONOMA NORTH DEANERY – DIOCESAN PASTORAL COUNCIL – 2008 - MINUTES			
Members in Attendance:	Mike Wall, Kevin Connolly, Brian Connolly, Mel Amato, Jim Curtin, Len Marabella, Bob Leet, John Gnam, Pat Babb, and Mary Ott		
Member Absent / Excused:	Ella Rozett, Rick Norman, Ray Pregent, Joe Tembrock		
1. MEETING OPENING	Subject	Action	Who
a. Call to Order	Call to Order	July meeting called to order at: 9:10 AM	Mike Wall - Chairman
b. Opening Prayer	Opening Prayers delivered by hosting parish: Resurrection	Prayer delivered with a handout regarding St. Juan Diego.	Kevin Connolly & Bob Leet
c. Approval of the Minutes	Strike Mel Amato’s first motion listed in the minutes of June. Replace it with the second motion listed.	Following the subject correction, the minutes of June were approved.	All
d. Approval of the Agenda	Add new subject: “Faithful Citizenship Program – submitted by Mel Amato as new business to the agenda.	Following the addition of the new subject to the agenda, the agenda was approved.	All
e. Public Comment	No public present.	No public comment noted.	No public in attendance
2. CONTINUING BUSINESS			
a. DPC Rep Report RE: Pastor/Parish	<p><u>St. Rose: Len Marabella & Brian Connolly:</u> Summary minutes were sent to the Parish Council. Parish is checking into the Diocesan ‘pool’ and the finance committee for the current medical insurance rate for priests.</p> <p><u>Holy Spirit: Jim Curtin & Pat Babb:</u> Landscape project is proceeding. Parish getting ready for the BBQ. The introduction procedure works well. Anniversaries are noted to the congregation, etc.</p>	<p>No action required by St. Rose DPC members.</p> <p>No action required by Holy Spirit DPC members.</p>	

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<p>Continued:</p> <p>a. DPC Rep Report RE: Pastor/Parish</p>	<p><u>St. John: Mel Amato:</u> Pastor suggested seminarians speak at the mass in which the annual special collection is taken for seminarians.</p> <p><u>Resurrection: Bob Leet & Kevin Connolly:</u> Fundraising event is getting readied.</p> <p><u>St. Eugene's: Mike Wall, John Gnam, & Mary Ott:</u> There is a music effort at present to get the congregation to sing. Evangelization examination is proceeding as planned. The parish Finance Committee is moving to increase collection efforts. There is an upcoming meeting scheduled.</p>	<p>No action required by St. John's DPC members.</p> <p>No action required by the Resurrection DPC members.</p> <p>No action required by the St. Eugene's DPC members</p>	
<p>b. Report from Task Force on shortage of Priests and the Pastoral Ministers program</p>	<p>Len discussed the handout given: "Proposed Lay Pastoral Minister Plan" Plan contains nine strategic areas that need to be addressed and a process created with this program. Support from clergy discussed. Finances are currently under review. Bob Leet will advise. Need North areas representation. Seeking diversity. This plan follows a 6 month timeline. Definition of the program discussed among the DPC members. Financial piece of this program is parish owned, per Bishop, as stated through the Executive minutes. Conduct parish by parish cost analysis to ascertain parish vs. Diocesan cost per salary.</p>	<p>Launch Date for completed program proposal: January 2009.</p> <p>Need to define this pastoral position clearly before presentation to the parishes.</p>	<p>Len Marabella Bob Leet</p> <p>Len Marabella</p>
<p>c. Report on Diocesan Communications</p>	<p>Discussion regarding funding progress for the Diocesan communications project. Seeking a 6 issue a year publication.</p>	<p>Next meeting: Present financial cost for developing and marketing this year round project.</p>	<p>Kevin Connolly Brian Connolly</p>

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<p>Continued:</p> <p>c. Report on Diocesan Communications</p>	<p>Challenges: Collections down 25% due to economy. Publications suffer in economic downturns. Resolution: Increase communication despite decreased funding through website as an outreach forum to Catholics of all ages.</p> <p>Action outcomes developed from dialogue.</p>	<p>Obtain funding from second collections. Launch Date?</p> <p>Obtain pastors buy-in for funding this project. Completion Date?</p> <p>Obtain updated proposal of cost for project. Proposal completion date?</p> <p>Create project timeline.</p>	<p>Kevin Connolly Brian Connolly</p>
<p>d. Report: Contact with Mendo / Lake DPC Reps</p>	<p>Invitations not extended. Per Yvette, the Executive board will send the invitations.</p>	<p>Carry this to next agenda for further discussion.</p>	<p>Mary Ott.</p>
<p>3. NEW BUSINESS:</p>			
<p>a. Report from Task Force on Seminarian Fundings</p>	<p>Mel Amato reported for Task Force. Key outcome from the task force: Financial transparency is required for congregational buy-in.</p>	<p>Carry on as continued business to next agenda. Date for Task Force to present their funding proposal to the DPC. ?</p>	<p>Mel A., Brian C., John G., Mike W.</p>
<p>b. Report on funding of Diocesan Communications</p>	<p>This subject was covered in Agenda item 2C.</p>	<p>Remove from Agenda.</p>	<p>Kevin C., Brian C</p>
<p>c. Parish Reports</p>	<p>This subject was covered in Agenda item 2A.</p>	<p>Remove from Agenda</p>	<p>Mike Wall</p>
<p>d. Discussion of Minutes of DPC Meeting-Content, format, length, etc.</p>	<p>Content and length of minutes discussed with the DPC members. Example template handed out to the members for their review.</p>	<p>Decrease detailed notes and document the summary of meeting discussion.</p> <p>Use the new minutes template to summarize high points.</p>	<p>Mary Ott.</p>
<p>e. DPC Website Report</p>	<p>No discussion. Yvette Fallandy absent.</p>	<p>Carry this to next agenda for further discussion.</p>	<p>Yvette Fallandy</p>

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f. Faithful Citizenship Program	Submitted to the DPC from Mel Amato: Voter's Guide for Serious Catholics pursuant to the agenda item.	Review the guide.	All
g. DPC PR	Discussion: DPC needs some good PR. Use website as a forum for promoting our DPC Project Managers and their projects. Suggestion: List the current projects on the website or in a church bulletin detailing each project and offering project timelines. Cite past accomplishments. Outcome: Positive DPC PR from using church bulletins to show how the DPC is an efficient and goal-oriented vehicle.	Promote the Projects: <ul style="list-style-type: none"> • Seminarian Funding • Communication publication • Evangelization Program • Lay Pastoral Minister Program <p>MOTION: Establish DPC goals, with timelines, for each goal and project manager contact information, state planned outcomes by next meeting August for approval to the DPC.</p>	M. Amato K & B Connolly John Gnam L. Marabella
4. a. DEANERY COMMUNIQUES FROM BISHOP	No Report	Carry over to the September agenda.	Mike Wall
b. DPC Calendar	DPC meeting calendar for 2009	Draft DPC meeting calendar for 2009	Mike Wall
5. Meeting Closing:			
a. Next Meeting	Time and Place: St. Eugene's, August 30, 2008, 9 AM.		
b. Closing Prayer	Bob Leet delivered.	Prayer for closing meeting	Bob Leet
c. Adjournment	11:00 AM		Mike Wall